



Core SSAS Fees

Establishment of New Scheme	£606
Takeover of an Existing Scheme	£907
Add Additional Member	£362
Add Additional Participating Employer	£362
Annual Administration	
Up to 2 members	£1,452
Each additional member	£362
Transfer In	
Cash	Free
In specie – Non Property Asset	£120 per asset
In specie – Property Asset	As per property fees
Contributions	
Cash	Free
In specie – Non Property Asset	£120 per asset
In specie – Property Asset	As per property fees
Investments	
Mainstream Investments e.g. DFM, Platform, listed equities, Collective Investments, Life Co funds.	Free
Loans	
Set Up	£362
Annual	Free
Non Mainstream Investment	£120 per hour (min £242, max £606)

Commercial Property (per property)

Where property administration undertaken by member trustee	Free
Where property administration undertaken by @sipp	
Set Up	£630
Annual	£242
Borrowing (institutional)	£182
Borrowing (non-institutional)	£423

Commercial Property (per property)

VAT Registration	£120
Quarterly VAT Returns (payable in advance)	£158 per annum
Lease (not part of purchase):	
Changes or Additional	£120
Aborted Property purchase	£120 per hour (min £303, max £606)
Sale or Transfer of Property	£423

Pension Benefits (per member)

Annuity Purchase	£120 per annuity
Drawdown Pension	
Establishment*	£193
Capped Drawdown	Free
Flexi-Access Drawdown	Free
Pension Income Review (statutory or ad hoc)	One free per annum
Thereafter (per review)	£120
PAYE Assessment & Annual Reporting - 4 payments or less	Free
PAYE Assessment & Annual Reporting - 5 payments or more	£242

* includes Tax Free cash (pension commencement lump sum)

Miscellaneous

Death Claims	£423 per member
Pension - Court Order	£423 per member
Trustee/Administrator Meetings	£303
Transfer Out of member withdrawal in full	£606 per member
Scheme wind up	£907
Scheme transfer to another provider	£907
Fund allocation as at 5 April	Free
Ad hoc fund allocation	£120 per calculation
Non-standard administration	£120 per hour

Fee Schedule

All fees are subject to, but exclusive of, VAT

- Fees in respect of new scheme establishment and existing scheme takeover are payable on commencement
- The annual fee is payable on commencement and on each subsequent anniversary
- Solicitor, bank arrangement and surveyor fees in connection with non-standard investment, property purchase, reviews, transfers or loans are in addition to the above fees
- Any requirement for asbestos or environmental reports will incur their own costs
- The property set up fee is payable on conclusion of missives or at 8 weeks from receipt of the Property Questionnaire, whatever is earlier. The property annual fee is payable on conclusion of missives and on each subsequent anniversary
- @sipp Limited reserves the right to increase the fees with one months notice given to the member or member's financial adviser
- Any fee or commission your financial adviser receives will be in addition to the above charges
- Any fees payable to the Pension Regulator and/or Information Commissioner will be in addition to the above charges
- This Fee Schedule should be read in conjunction with the Key Features leaflet and the Explanatory Booklet.



@sipp Limited
6th Floor, Mercantile Building
53 Bothwell Street
Glasgow G2 6TS

Tel: 0141 204 7950
Fax: 0141 243 2257
Email: mail@atssas.co.uk
www.atsipp.co.uk

The provision of Small Self Administered Schemes (SSASs) and trustee and/or administration services for SSASs are not regulated by the Financial Conduct Authority (FCA). Therefore @ssas (Pension Trustees) Limited and @sipp Limited are not regulated by the FCA in relation to these schemes or services.