

Core SSAS Fees

Establishment of New Scheme	£500
Takeover of an Existing Scheme	Free*
Add Additional Member	£376
Add Additional Participating Employer	£376
Annual Administration	
Up to 2 members	£1,650
Each additional member	£300
Transfer In	
Cash	Free
In specie – Non Property Asset	£125 per asset
In specie – Property Asset	As per property fees
Contributions	
Cash	Free
In specie – Non Property Asset	£125 per asset
In specie – Property Asset	As per property fees
Investments	
Mainstream Investments e.g. DFM,	
Platform, listed equities, Collective	
Investments, Life Co funds.	Free
Loans	
Set Up	£125
Annual	£85
Non Mainstream Investment	£125 per hour
	(min £252, max £630)

^{*} If the scheme winds up or leaves @sipp within the first 4 years, we reserve the right to apply a setup cost of £950, which will reduce annually on a pro-rata basis until the fourth anniversary of the takeover.

Commercial Property (per property)

Purchase	£750
Annual	£450
Borrowing (institutional)	£189
Borrowing (non-institutional)	£440

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Commercial Property (per property)

VAT Registration	£125
Quarterly VAT Returns (payable in advance)	£164 per annum
Lease (not part of purchase):	
Changes or Additional	£125
Aborted Property purchase	£125 per hour (min £315, max £630)
Sale or Transfer of Property	£440

Pension Benefits (per member)

Annuity Purchase	£125 per annuity
Drawdown Pension	
Establishment*	£201
Capped Drawdown	Free
Flexi-Access Drawdown	Free
Pension Income Review (statutory or ad hoc)	One free per annum
Thereafter (per review)	£125
PAYE Assessment & Annual Reporting - 4 payments or less	Free
PAYE Assessment & Annual Reporting - 5 payments or more	£252

^{*} includes Tax Free cash (pension commencement lump sum)

Miscellaneous

Death Claims	£440 per member
Pension - Court Order	£440 per member
Trustee/Administrator Meetings	£315
Transfer Out of member withdrawal in full	£630 per member
Scheme wind up	£1,150
Scheme transfer to another provider	£1,150
Fund allocation as at 5 April	Free
Ad hoc fund allocation	£125 per calculation
Non-standard administration	£125 per hour

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Fee Schedule

All fees are subject to, but exclusive of, VAT

- · Fees in respect of new scheme establishment and existing scheme takeover are payable on commencement
- The annual fee is payable on commencement and on each subsequent anniversary
- Solicitor, bank arrangement and surveyor fees in connection with non-standard investment, property purchase, reviews, transfers or loans are in addition to the above fees
- Any requirement for asbestos or environmental reports will incur their own costs
- The property set up fee is payable on conclusion of missives or at 8 weeks from receipt of the Property Questionnaire, whatever is earlier. The property annual fee is payable on conclusion of missives and on each subsequent anniversary
- @sipp Limited reserves the right to increase the fees with one months notice given to the member or member's financial adviser
- Any fee or commission your financial adviser receives will be in addition to the above charges
- Any fees payable to the Pension Regulator and/or Information Commissioner will be in addition to the above charges
- This Fee Schedule should be read in conjunction with the Key Features leaflet and the Explanatory Booklet.



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The provision of Small Self Administered Schemes (SSASs) and trustee and/or administration services for SSASs are not regulated by the Financial Conduct Authority (FCA). Therefore @ssas (Pension Trustees) Limited and @sipp Limited are not regulated by the FCA in relation to these schemes or services.

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